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Jeremy H. Williams, Ed.D.  
Superintendent

# GAINESVILLE CITY SCHOOL SYSTEM

*ONE GAINESVILLE: We will inspire, nurture, challenge, and prepare our students.*

## **BID REQUEST FOR LANDSCAPE – ENOTA SMARTVILLE GARDEN**

The Gainesville City School System is soliciting bids for landscaping at:

Enota Multiple Intelligences Academy  
ENOTA SMARTVILLE GARDEN  
1340 Enota Avenue, NE  
Gainesville, GA 30501

ISSUED November 1, 2018

- Sealed Bids Accepted from 11/01/2018 until no later than 11/30/2018 at 1:00 p.m.
- Mandatory Walk-thru: 10:00am, Tuesday, 11/13/2018 on site at Enota
- Deadline for Receipt of Emailed Questions Only – [adrian.niles@gcssk12.net](mailto:adrian.niles@gcssk12.net) 11/16/2018
- Proposal Opening: 11/30/2018 at 3:00 p.m. at a Closed Session
- Recommendation for Board Approval: 12/03/2018

All proposals are subject to Gainesville City School System conditions and specifications.

Attachments:           Landscape Specifications  
                              General Requirements and Conditions  
                              Site Plan/Conceptual Design

Sealed Bids (one original and three copies) should be returned to:

Gainesville City Schools  
ATTN: Adrian Niles  
508 Oak Street  
Gainesville, GA 30501

Envelopes should be marked "SEALED BID FOR Enota Multiple Intelligences Academy LANDSCAPING ENOTA SMARTVILLE GARDEN". All bids should include references rating information. Bids will be opened at 3:00pm on November 30, 2018 at the Central Office, which is located at 508 Oak Street, Gainesville, GA 30501. The Gainesville City School System reserves the right to accept or reject any kind or all bids. If you have any questions regarding requirements, please contact Adrian Niles at [adrian.niles@gcssk12.net](mailto:adrian.niles@gcssk12.net) or 678-410-4757 (cell).

# Gainesville City School System Request for Proposal

## LANDSCAPE SPECIFICATIONS

The Gainesville City School System is soliciting bids for landscaping the ENOTA SMARTVILLE GARDEN. Items will be delivered to:

Enota Multiple Intelligences Academy  
ENOTA Smartville Garden  
1340 Enota Avenue, NE  
Gainesville, GA 30501

**This request is for ONE option:**

1. Provide installation bids based upon planting, hardscape, drainage, irrigation and grading design.

**Additions:**

1. Allow for 36 yards of fill dirt for grading purposes.
2. Allow for 36 yards of amendment/topsoil material for remediation of site soils prior to planting.
3. Allow for 12 tons of 1-3 ton Tennessee fieldstone weathered boulders for accent as shown. Locations TBD.
4. Allow for 8 tons of 6-8" x 4'6' super slabs brown crab orchard steppers for concealing drains and providing access to features in plan such as hose bibs, shed and drainage infrastructure.
5. All irrigation controllers, valves and heads should be Hunter or Rainbird.
6. All areas to be mulched with double ground hardwood mulch.
7. Concrete sidewalks and sitting area will be installed by others when basketball courts are installed. Locations of all sleeves for irrigation will be marked by others.
8. Delivery must be coordinated and scheduled with the Gainesville City School System.
9. MANDATORY WALK-THRU: 10:00am, Tuesday, November 13, 2018 on site at Enota.

**Delivery Schedule:**

Gainesville City School System will start accepting products/installation on or by **December 5, 2018**.

All orders/installs must be completed by **February 15, 2019**.

By signing and submitting this bid, you are agreeing to the terms and conditions set forth in this bid package.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Company Representative

\_\_\_\_\_  
Date

**Gainesville City School System  
Request for Proposal**

**Proposal Sheet – this sheet must be included in Proposal Package**

**Contract Price Quotation  
for Enota Multiple Intelligences Academy  
LANSCAPING ENOTA GARDEN Proposal**

**Total Contract Bid \$ \_\_\_\_\_**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Company Representative

\_\_\_\_\_  
Date

# Gainesville City School System

## Request for Proposal

### GENERAL REQUIREMENTS AND CONDITIONS

1. The Gainesville City School System reserves the right to accept or reject any and/or all responses in whole or in part to waive informalities herein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. Proposer Requirements – All Proposers must be E-Verified and must submit a contractor's affidavit with their proposal. You can find a copy of the affidavit that is required on our website [www.gcssk12.net](http://www.gcssk12.net).
4. Proposal Delivery Instructions – Proposals shall consist of one original and three copies. Proposals will be received until November 30, 2018 at 1:00 p.m. **(NO PROPOSALS WILL BE ACCEPTED AFTER THIS TIME.)** Proposals must be sent by U.S. Mail, courier service such as Federal Express or United Parcel Service or hand delivered. NO proposals will be accepted via fax transmission regardless of time of delivery.
5. Contracts and Obligations – Contracts and obligations are contingent upon the Gainesville City School System Board of Education having sufficient local funding at the time the contract is secured. Contracts and obligations will commence upon the approval by the Gainesville City School System Board of Education.
6. Data Access – Any data (Data defined as any information, associated meta data and databases) provided to vendors is intellectual property of Gainesville City School System Board of Education and as such must be provided to Gainesville City School System Board of Education upon request.
7. Insurance – Acceptable to Gainesville City School System with limits no less than \$2 million and workers' compensation coverage as required by applicable statute. Upon request by Gainesville City School System, Respondent shall provide Gainesville City School System Board of Education evidence of such coverage.
8. Assignment – Any attempt by supplier to assign or otherwise transfer any interest in this Agreement without prior written consent of Gainesville City School System shall be void.
9. Attorney's Fees – The parties agree that in the event of a dispute, each party will bear its own costs of litigation and attorney's fees.
10. Compliance with Law – The vendor shall comply with all applicable federal, state and local statutes, regulations, ordinances or other legal requirements that apply to it or Gainesville City School System Board of Education.

## Gainesville City School System Request for Proposal

11. Inconsistencies in Conditions – In the event there are inconsistencies between the specifications, scope of work and the proposal terms or conditions, contained herein, the proposal terms and conditions will take precedence.
12. If a mistake is discovered after the responses are received, the Gainesville City School System may allow the respondent to withdraw the entire response.
13. Payment will not be made until the said landscaping is inspected and approved as meeting all specifications.
14. The price bid shall be net price and must include all costs of shipping, delivery, installation and removal of debris.
15. Delivery and installation must be scheduled with Gainesville City School System.
16. The Vendor shall assume the defense of and shall pay, indemnify and hold harmless the Gainesville City School System agents and employees, from all suits, actions, claims, damages, losses and cost of every kind and description to which they or their agents or employees may be subject by reason of injury, including death or damage to property resulting from any act of commission or omission by the Vendor agents or employees or Vendor subcontractors.

# Gainesville City School System

## Request for Proposal

**Bonding and Insurance** - The Landscaping Company shall be responsible for ensuring specified levels of insurance and applicable bonding in compliance with State law regarding this type of work. Any applicable bonding must be secured before work begins.

### Insurance

#### A. Owner's Protective Liability:

1. **Bodily Injury**
  - a) Each Occurrence: \$ 1,000,000
  - b) Aggregate \$ 2,000,000
2. **Property Damage:**
  - a) Each Occurrence: \$ 1,000,000
  - b) Aggregate: \$ 2,000,000

#### B. Contractor's Protective and Public Liability:

##### Occurrence Basis:

1. General Aggregate: \$ 2,000,000
2. Product and Completed Ops Aggregate: \$ 2,000,000
3. Persons and Adv. Injury: \$ 1,000,000
4. Each Occurrence \$ 1,000,000
5. Fire Damage (one fire): \$ 50,000
6. Medical Expenses (one person): \$ 5,000

#### C. Contractual Liability Insurance (Hold Harmless):

1. **Bodily Injury:**
  - a) Each Occurrence: \$ 1,000,000
2. **Property Damage:**
  - a) Each Occurrence: \$ 1,000,000
  - b) Aggregate: \$ 1,000,000

#### D. Comprehensive Auto

1. Combined Single Limit: \$ 1,000,000

#### E. Excess Liability:

1. Each Occurrence: \$ 1,000,000
2. Aggregate: \$ 1,000,000

#### F. Workers Compensation and Employers Liability:

1. Limits: Statutory Limits, but not less than:
  - a) Each Accident: \$ 1,000,000
  - b) Disease Policy Limit: \$ 500,000
  - c) Disease (each employee): \$ 100,000

#### G. Products and complete operations insurance shall be maintained for a minimum period of two years after final payment.

#### H. Property Damage liability insurance shall include coverage for the following hazards

1. Explosion
2. Collapse
3. Underground

# Gainesville City School System

## Request for Proposal

### PROPOSAL EVALUATION

#### 1.1 Organization and Completeness of Proposal

Proposal must provide straightforward, concise proof of respondent's capabilities to satisfy RFP requirements. For ease of review, responses must be organized in the exact same order as the RFP or as stipulated in the RFP. Each section should be labeled and any additional documents provided by the vendor must reference the appropriate section of the RFP. All requested information must be included and all forms completed in entirety. Any proposals that do not include all required information may be considered non-responsive and disqualified.

#### 1.2 Evaluation Procedures – Review of Proposals

A committee will evaluate the proposal responses based on qualifications, relevant experience, responsiveness of Offerers, as well as the estimated cost. Cost will not be the sole determining factor in the award. The committee will evaluate the quality and completeness of each response as it addresses each requirement of the RFP. All non-cost related areas of the response are evaluated during this phase. A list of areas being reviewed for this specific RFP, along with the associated point values is included in the Evaluation Criteria below.

#### 1.3 Evaluation Criteria

The selection of Energy Savings Contract will be based on the review of several key elements in the proposals submitted.

#	Description	Points Possible
1	Qualifications	45
2	Scope of Work	10
3	Cost	40
4	Added Value	5
	<b>TOTAL POINTS AVAILABLE</b>	<b>100</b>

# Gainesville City School System Request for Proposal

## Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (**Gainesville City School System**) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_, 20\_\_ in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

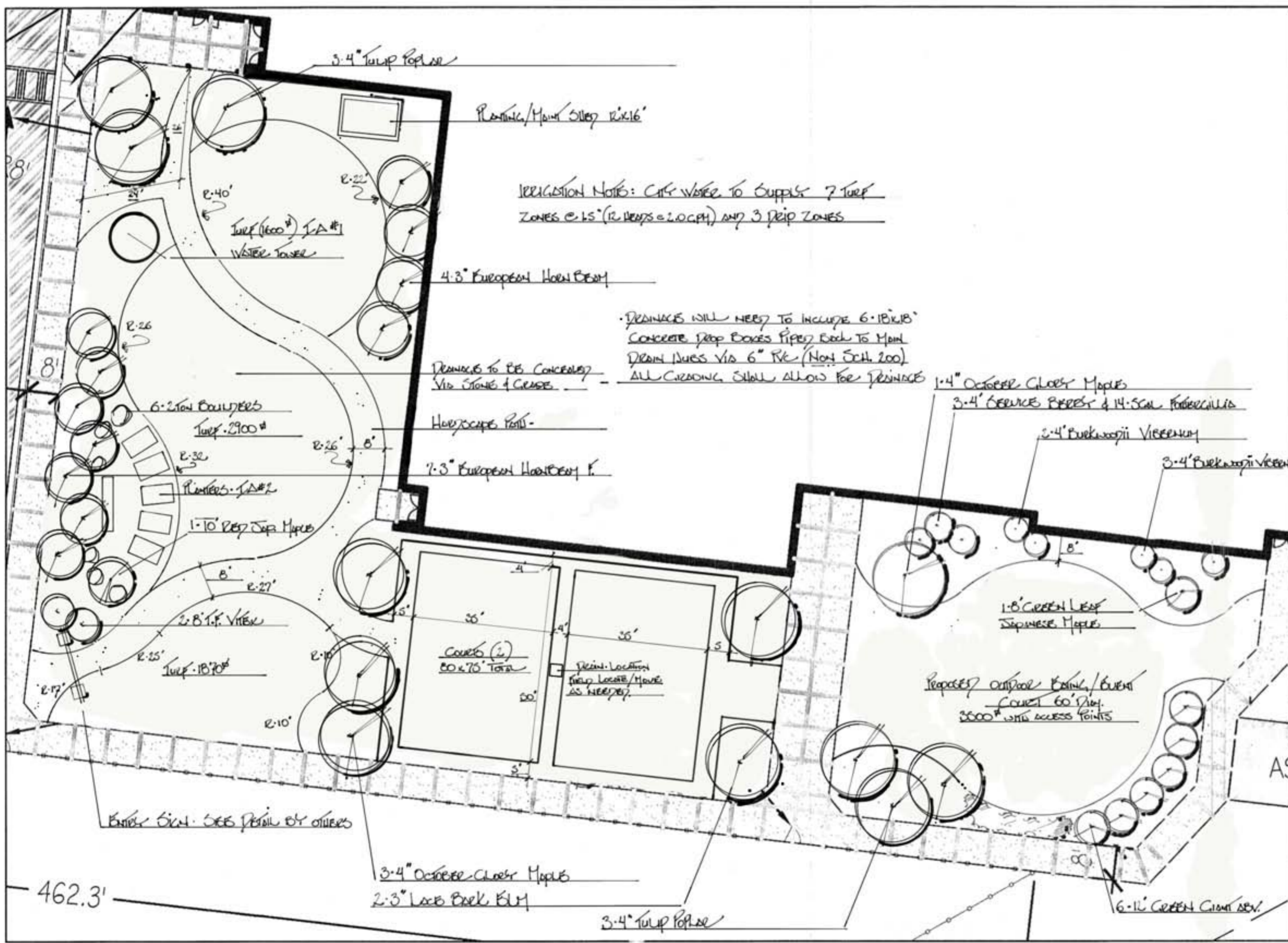
SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:  
\_\_\_\_\_







IRRIGATION NOTE: CITY WATER TO SUPPLY 7 TURF ZONES @ 65' (2.0 GPH) AND 3 DRIP ZONES

• DRAINAGE WILL NEED TO INCLUDE 6" 18x18" CONCRETE DRIP BOXES TYPED BACK TO MAIN DRAIN LINES VIA 6" PVC (NOT SCH. 200) ALL GRADING SHALL ALLOW FOR DRAINAGE

DRAINAGE TO BE CONCRETE VIA STONE & GRASS

HORIZONTE PAVI-

2-3" EUROPEAN HORSEBEAM F.



1-4" OCTOBER GLAZED MAPLES  
3-4" SERVICE BERRY & 14-SCAL. FRIESECILLIA

2-4" BURKWOODII VIBURNUM

3-4" BURKWOODII VIBURNUM

1-8" GREEN LEAF JAPANESE MAPLES

Proposed OUTDOOR DINING / EVENT COURT 60' DIA. 3000' WITH ACCESS POINTS

LAND DESIGN GROUP, INC.  
LANDSCAPE ARCHITECTS  
CERTIFIED ARBORISTS  
337 Boulevard NE  
Gainesville, Georgia 30501  
(p) 770.990.3596  
(f) 770.534.6445  
email: landdesigngroupinc@gmail.com  
web: www.landdesigngroupinc.com

STAMP

PROJECT  
Enota Elementary  
Smartville Garden

Located in  
Gainesville, Ga.

DATE: 6/6/2018	PROJECT #: 2017-32
DRAWN BY: U	CHECKED BY: II

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REVISIONS


NORTH ARROW / SCALE

SCALE: 1" = 10'-0"

SHEET TITLE  
CONCEPTUAL DESIGN

SHEET  
LS 2.0