PO Number					For Travel from	1	through						
		Last Name		First Name MI			Res. Address (Street)			(City)	(County)	(State)	(Zip)
Title				Business Telephone #		one #	Bus. Address (Street)		(City)		(County)	(State)	(Zip)
Date Departure Re			1	Breakfast			Lunch		Dinner		Lodging		Total
Mo.		Departure Time	Return Time	Location	on	Amount	Location	Amount	Location	Amount	Location	Amount	Expenditures
				<u>I</u>	<u>l</u>				Total Lodging / Meals (Lodging	receints required)			
									Total Lodging / Meals (Lodging receipts required) Commom Carrier, Airline, Taxi, etc. (detailed on back) - receipts required				
	'l do so	lemnly swea	ar, under cri	er criminal penalty of a felony for false statements subject to punishment by fine of not more					Registration Fees (detailed on back)- receipts required				
	than \$1	1,000 or by i	mprisonmen	onment of not less than one nor more than five years, that the above statements are true and									
	I have	incurred the	described	ribed expenses and the state use mileage in the discharge of my official duties for				Miscellaneous Expenses (detailed on back) - receipts r r the state."					
									State Use Mileage	@	per mile		
Signature of Employee						Da						Total Expenditures	
F	Signat pproving	ture of Authority				Pı	rint or Type Name:			ate:	Phone	No	
	Signat Program (if appl	Manager				Pı	rint or Type Name:		Da	ate:	Phone	No	
										_			
					EXPLAIN THE	E PURPOS	SE OF THE TRIP(S)				GL ACCOUNT DISTRI	BUTION	
										ORG CODE			
										TRAVEL	558000		
										DUES AND FE	E3 301000		
										OTHER			
											Γ		
										TOTAL	L		

		AUTOMOBILE MILEAGE RECOF	RD					
	TE	ORIGIN - POINTS VISITED	DESTINATION	STARTING	ENDING	TOTAL	PERSONAL	STATE USE
MONTH	DAY			MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
-								
	ATTA	CH CONTINUATION SHEET IF NEEDE	D	Total N	Mileage			
If depar	ture is fror	n the employee's residence, mileage is cal	culated from the	residence to t	ne destination	point, with a re	duction for nor	mal one-way
		nd same for the return trip. This deduction	is recorded in th	e Personal Mil	eage column.			(Total State
			Personal Mileage:	=State Use Mili			R OTHER VEHIC	
Co. Tr	og No	PERSONAL CAR	Total N	Ailon		Miles		
Ga. Ta	ag No.	State Use Miles	Total	villes	Tag No. Total			ivilles
		EXPLAIN ANY EXPENSES TH	AT ARE UNUSU	JAL OR EXCE	ED ESTABLIS	SHED LIMITS:		
		EXPLAIN ANY EXPENSES TH	AT ARE UNUSU	JAL OR EXCE	ED ESTABLIS	SHED LIMITS:		
		EXPLAIN ANY EXPENSES TH	AT ARE UNUSU	JAL OR EXCE	ED ESTABLI	SHED LIMITS:		
		EXPLAIN ANY EXPENSES TH	AT ARE UNUSU	JAL OR EXCE	ED ESTABLIS	SHED LIMITS:		
DA	.TF	AIRLINE TICKETS, TAXI, LIMOUSINE					FES	ΔΜΟΙΙΝΤ
DA	\TE		AT ARE UNUSU	JAL OR EXCE		SHED LIMITS:	EES	AMOUNT
DA	NTE .	AIRLINE TICKETS, TAXI, LIMOUSINE					EES	AMOUNT
DA	\TE	AIRLINE TICKETS, TAXI, LIMOUSINE					EES	AMOUNT
DA	TE	AIRLINE TICKETS, TAXI, LIMOUSINE					EES	AMOUNT
DA	\TE	AIRLINE TICKETS, TAXI, LIMOUSINE		DATE	RE	GISTRATION F		AMOUNT
DA	TE	AIRLINE TICKETS, TAXI, LIMOUSINE		DATE	REGISTRATIO		L	AMOUNT
DA	\TE	AIRLINE TICKETS, TAXI, LIMOUSINE		DATE (Enter in	REGISTRATION Appropriate line of	GISTRATION F ON FEE TOTA f expense section, f	L front side.)	
DA	\TE	AIRLINE TICKETS, TAXI, LIMOUSINE		DATE	REGISTRATION Appropriate line of	GISTRATION F	L front side.)	AMOUNT
DA	NTE .	AIRLINE TICKETS, TAXI, LIMOUSINE		DATE (Enter in	REGISTRATION Appropriate line of	GISTRATION F ON FEE TOTA f expense section, f	L front side.)	
DA	TE	AIRLINE TICKETS, TAXI, LIMOUSINE		DATE (Enter in	REGISTRATION Appropriate line of	GISTRATION F ON FEE TOTA f expense section, f	L front side.)	
DA	NTE .	AIRLINE TICKETS, TAXI, LIMOUSINE		DATE (Enter in	REGISTRATION Appropriate line of	GISTRATION F ON FEE TOTA f expense section, f	L front side.)	
	TOTAL C	AIRLINE TICKETS, TAXI, LIMOUSINE PORTERAGE, PARKING & TOLLS OMMON CARRIER AMOUNT		DATE (Enter in	REGISTRATION Appropriate line of the state o	ON FEE TOTA f expense section, f	L (ront side.) JS	
	TOTAL C	AIRLINE TICKETS, TAXI, LIMOUSINE PORTERAGE, PARKING & TOLLS OMMON CARRIER AMOUNT priate line of expense section, front side.)	AMOUNT	DATE (Enter in DATE	REGISTRATION APPROPRIATE INC. OF THE PROPRIATE INC. OF THE PROPRIA	ON FEE TOTA f expense section, f MISCELLANEOU DUS SUBTOTA f expense section, f	L (ront side.) JS	
(E	TOTAL C	AIRLINE TICKETS, TAXI, LIMOUSINE PORTERAGE, PARKING & TOLLS OMMON CARRIER AMOUNT priate line of expense section, front side.)	AMOUNT	DATE (Enter in DATE N (Enter in mode and na	REGISTRATION APPROPRIATE INC. OF THE PROPRIATE INC. OF THE PROPRIA	ON FEE TOTA f expense section, f OUS SUBTOTA f expense section, f f expense section, f	L front side.) JS	AMOUNT
	TOTAL C	AIRLINE TICKETS, TAXI, LIMOUSINE PORTERAGE, PARKING & TOLLS OMMON CARRIER AMOUNT priate line of expense section, front side.)	AMOUNT	DATE (Enter in DATE N (Enter in mode and na	REGISTRATION APPROPRIATE INC. OF THE PROPRIATE INC. OF THE PROPRIA	ON FEE TOTA f expense section, f OUS SUBTOTA f expense section, f f expense section, f	L (ront side.) JS	AMOUNT
(E	TOTAL C	AIRLINE TICKETS, TAXI, LIMOUSINE PORTERAGE, PARKING & TOLLS OMMON CARRIER AMOUNT priate line of expense section, front side.)	AMOUNT	DATE (Enter in DATE N (Enter in mode and na	REGISTRATION APPROPRIATE INC. OF THE PROPRIATE INC. OF THE PROPRIA	ON FEE TOTA f expense section, f OUS SUBTOTA f expense section, f f expense section, f	L front side.) JS	AMOUNT