



**Gainesville City Schools
2018-2019
Registration Process & Required Documentation**

**In order to register for the Gainesville City Schools Pre-K program, your child must have been selected through our Georgia Pre-K Lottery Drawing held on March 8, 2018. If your child was not selected in the drawing then you should complete the Wait List Form. Only students who reside within the Gainesville City School District attendance zones are eligible to be added to the wait list for their attendance zone. Once a space becomes available parents will be notified based on the date of entry on the wait list (Priority order).*

**There are a limited number of spaces in the Pre-K program in Gainesville City Schools, and completion of the application process does not guarantee enrollment.*

Pre-K registration packets will be available at each of our elementary schools starting March 12, 2018 through March 23, 2018, for children who live in the Gainesville City School District and will be four (4) years old by Sept. 1, 2018. You must register at your attendance zone school only during this time. After March 23, 2018, parents can continue registering at the school board office. If there are no spaces available, your child will automatically be placed on Gainesville City Schools' wait list. We will host a Pre-K Night at Each Elementary School. Personnel will be available to assist you with your registration packets. Please note the day and times below for each elementary school.

Pre-K Night Dates – Each elementary school will host a Pre-K Night where parents can receive assistance with completing the registration packet (**students must have been selected from the Lottery in order to receive a packet during a Pre-K Night*).

<i>Date</i>	<i>School/Location</i>	<i>Number</i>	<i>Hours</i>
March 13, 2018	Enota Multiple Intelligences Academy 852 Century Place	770-532-7711	4:30pm-6:30pm
March 14, 2018	Mundy Mill Learning Academy 4260 Millside Pkwy	770-287-2016	4:30pm-6:30pm
March 15, 2018	Gainesville Exploration Academy 1145 McEver Rd	770-287-1223	4:30pm-6:30pm
March 20, 2018	Fair Street International Academy 695 Fair St.	770-536-5295	4:30pm-6:30pm
March 21, 2018	New Holland Knowledge Academy 170 Barn Street	770-287-1095	4:30pm-6:30pm
March 22, 2018	Centennial Arts Academy 852 Century Place	770-287-2044	4:30pm-6:30pm

You will need the following documentation to complete the application process:

*(*Please note that your child will not be able to start school until all required documentation has been received and verified).*

1. **BIRTHDATE VERIFICATION**- Birth Certificate or passport
2. **TWO (2) PROOFS OF RESIDENCE**- Proof of residency- Gainesville City Schools requires the parent or guardian to provide 2 proofs of residency in the district at the time a student is initially enrolled in a school. Proof of residency may be verified by presenting one from each column below:

Present one of the following AND:	*One of the following:
Non-contingent sales contract	Current Gas Bill (within last 30 days)
Current lease/rental agreement	Current Water Bill (within last 30 days)
Most recent income tax return / Form1099	Current Electric Bill (within last 30 days)
Current paycheck stub	Cable/Internet Bill (with service address)
Current home purchase agreement	
Current homeowner's insurance policy	

3. **IF PROOF OF RESIDENCE** is in a name other than the parent or legal guardian, a notarized school residency affidavit form must be completed and signed by both parties at the School Registration site. The homeowner will need to also bring a copy of a recent bill in the homeowner's name.
4. **GEORGIA CERTIFICATE OF IMMUNIZATION FORM #3231**. Students must have immunization records from other countries or states transferred to Georgia form #3231. Forms must be marked complete for school attendance.
5. **GEORGIA VISION, HEARING, DENTAL and NUTRITION SCREENING Form #3300** Services for both forms (#3231 and #3300) are available from the Hall County Health Department – 1290 Athens Street. (770) 531-5600.
6. **PARENT OR GUARDIAN** must be present to enroll student(s) and must present photo identification.
7. **GUARDIAN** must present a LEGAL GUARDIANSHIP DOCUMENT
8. **SOCIAL SECURITY CARD OR SIGNED SCHOOL PRE-K WAIVER FORM**